**FOREST GLEN ELEMENTARY PTO**   
November 9, 2021

*The Parent Teacher Organization exists to assist, through a volunteer program, the implementation of various activities beyond the academic curriculum to secure the highest advantages in physical, mental, and social education, and to raise funds to provide equipment and materials for Forest Glen Elementary School.*

**Call to Order & Welcome**

**President’s Report** – Liz Riemer, President

* **Introductions**

**Treasurer’s Report** – Ann Koldeway, Treasurer

* Treasurer’s Report - Approval Requested
  + Exceeding expected income so far this year
  + Approval – Tricia Yarbro, Second – Michelle Gossen

**Principal’s Report** – Angie Sorenson, Principal

* 11/10 Vision screening for grades K, 1st and 3rd
* 11/12 Friday report cards coming out for first quarter
* 11/17 Third grade plant projects and presentations happening
* 11/18 4th grade science fair next week Thursday
* Winter break coming up
* No Holiday concerts in December, early March concerts instead at Bayport PAC
* Leader in me dress up days, 3rd and 4th grade classes in charge of planning days for this. December’s class is Ms. Peters
* Teachers working on leader in me, seven habits, on professional development days. Ways to introduce the seven habits to families at home
* Library Aide Mrs. Schneider retired, Ruth D. new library aide as of yesterday
* Design development phase starts tomorrow for renovations at the school, next steps are bidding out contracts, furniture planning
* PTO closet needs to be sorted at a future date to get ready for renovation
* Thank you for dinners on conference nights
* Thank you for pulling off in person book fair

**Committee Reports**

* **Apparel** – Tracy Gillespie
  + Additional order before holidays?
    - First order form went out in September, orders should be out to students Friday or Monday
    - Another ordering opportunity starts tomorrow and ends the 21st. These orders should be in before Christmas break
    - About $163 made on first order
    - Heidi Radish taking over for Tracy next school year
* **Bookfair** – Heather Mommaerts, Tricia Yarbro, Sarah Sharkey
  + Updates from October fair
    - Fall book fair total in person sales $7304, online $8, earned $3667 in scholastic dollars
    - Last fall fair 2019 was highest earner in many years and we were just short of meeting those sales
    - Used scholastic dollars for book distribution for students, wide variety of books for kids to choose from.
    - $4310 in budget for teachers to buy books or scholastic news, planning to be able to increase teacher scholastic dollar spending budget with successful fairs
    - Feb 18-25 Grand Event and Book Fair, December planning on requesting donations from LaJava and Uncle Mikes
* **Fundraising** – Bonnie Horen
  + Seroogy’s – Liz Riemer
    - Candy Bar options
      * Seroogy’s unable to do fundraising just yet
      * Amy at the Candy Bar can do similar options that we have sold with seroogy’s in the past. Candy Bar can give 30% back on sales as opposed to Seroogy’s 40%
      * She can do winter or spring fundraiser
      * Asking about candy apples as an addition to option to buy
      * Ask Amy to take photos of products for sale to post to social media and school newsletter
  + LaJava – Michelle Gossen
    - $211 in funds raised so far this year
    - Breaking this fundraiser out of the dining for donations line on the expense report
  + Dining for Donations – Bonnie Horen, Katie Verdegan
    - Noodles $325, Marco’s don’t have a final total but it was extremely busy and seems to have been very successful. Mrs. Kentop was the class that had the most orders.
    - December 7 – Firehouse subs
  + Kwik Trip
    - $6000 in orders, $330 in funds raised
  + HuTerra
  + Direct Donations
    - $1600 so far this year
  + Spring Carnival – Michelle Gossen
    - Michelle has dates chosen for meetings, running past Jennifer and Rachel and then will send out email with specifics
    - Carnival will be June 3rd
  + Square One Art – Carrie Wagner
  + EPI School Supply Box – Michelle Gossen
* **Historian – Memory Book** – Michelle Gossen
  + Photos taken at Halloween parade
  + Teachers sending in photos from classroom activities
  + Cover photo contest sheets going home next month
* **Hospitality** – Lynette Keto, Candace Hoch
  + Teachers did not have time to eat on Tuesday due to dismissal being so close to start of conferences, Thursday went more smoothly with schedules
  + December holiday meal 21st, catered meal
* **Parent Network** – Jamie Funderberg
  + No update
* **Social Media** – Stephanie Zander, Barbara Koldos
  + Created a pictures folder in PTO google account, photos will be available for future promotions on social media

**Old Business**

**New Business**

* **Calendar raffle – difficulty figuring out licensing, spring carnival license is not valid for calendar.**
* **Michelle able to pull license for Forest Glen PTO, $25.50 for the year**
* **Michelle and Bonnie put together calendar raffle plan continuing through end of school year**
* **Expected profit $5844**
* **Sending half sheets home with students with QR code to have people order**
* **Drawings start in March**
* **$3925 in daily/monthly prizes**
* **Have to sell 200 calendars to break even on this fundraiser**
* **Cost $20 each, only selling 500**
* **M- Th wins $25, Friday $50, Sat and Sunday $75**
* **$4,156 in total costs including supplies to create and prizes**
* **Winners would be contacted via Facebook, can do live drawings to draw interest**
* **Large drawing done at Spring Carnival to close out fundraiser**
* **Motion to approve – Barbara, Second – Jessica Verhasselt**

**Attendance**

**Tracy Gillespie**

**Jessica Verhasselt**

**Barbara Koldos**

**Liz Riemer**

**Tricia Yarbro**

**Heather Mommaerts**

**Angela Sorenson**

**Michelle Gossen**

**Ann Koldeway**

**Bonnie Horen**

**Lynette Keto**

**Amanda Poulos**

**Jamie Funderberg**