

Forest Glen Elementary PTO

Tuesday, May 9, 2023

The Parent Teacher Organization exists to assist, through a volunteer program, the implementation of various activities beyond the academic curriculum to secure the highest advantages in physical, mental and social education, and to raise funds to provide equipment and materials for Forest Glen Elementary School.



Call to Order & Welcome

Introductions

President's Report - Michelle Gossen, President

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Treasurer's Report - Ann Koldeway, Treasurer

- Motion & 2nd to accept current budget - First - Melissa, Second - Candace
 - \$2600 from Square one art
 - Buzz \$187
 - \$2500 PTO Book Distribution
 - \$11 from box tops
 - Arts and Education purchase for black lights and glow party supplies
 - Spring Carnival - \$17,467 before taking out what we owe for taxes

Secretary's Report - Amanda Poulos, Secretary

- Motion & 2nd to accept previous month's meeting minutes
 - First - Liz , Second - Melissa

Principal's Report - Angie Sorenson, Principal

- Last meeting of the year
- Teachers packing classrooms, have to be out of building at the end of the year
- STAR testing for all students
- Teacher appreciation week, thanks to Lynette and Candace for Indian Food this year

- 4th grade health talk on Thursday May 11
- Thursday timbertail family book club at meadowbrook park pavilion
- Friday staff PD day, literacy meeting, packing,
- Jessie busse is retiring and district luncheon on Thursday Afternoon
- Volunteer breakfast next friday, PTO volunteers invited
- 3rd grade maribel caves field trip
- May 23 & 25th wax museum
- 4th grade pirate walk thursday 25th at Lineville, food trucks
- K goes to zoo the 31st
- Bingo party june 1 in the afternoon, looking for prize donations
- June 2 Bay Port senior walk at end of day
- June 5th end of year carnival, outside, bounce houses, looking for volunteers to help with student activities
- Last day of school 4th grade parade outside of school, memory book signing and flag retirement ceremony
- Last day is early release 1:30, teachers will be cleaning and boxing up, next day is teacher work day, roof being removed
- Field day june 2
- Last day for staff to be in building june 7
- No access to building all summer
- Jennifer, Rachel and Angie in building until june 10
- Class lists coming out mid august
- District open house tuesday august 29, forest glen most likely not ready for open house
- First day of school sept 5
- Front playground removed in summer, white piece being relocated to back playground and new playground equipment being purchased, turned into grassy area
- Front driveway and cul de sac being redone, new digital marquee coming in renovation
- Next year, Meghan Zavernik from 4th to 3rd, hiring new 4th grade teacher, speech teacher Lindsey Semenas resigning
- Moving some grade level teachers to align with student headcounts
- Thank you to all PTO members!

Committee Reports

Apparel - Heidi Radish

- Continuing next year, cynthia sternard helping
- Last apparel order being delivered tomorrow
- Around \$170 in profit
- New vendor is working out very well

Bookfair - Alex & Amy Thyne

- BOGO book fair for two days, \$7178.93 made
- Because we had multiple book fairs we made over \$600 to add to book fair total
- Every student received a free book of their choice
- Jen Stock taking over for next school year
- Reese Eschman coming in fall of next year to visit during book fair

Fundraising

Candy Bar - Liz Riemer

- Continuing next year, no update

Dining for Donations - Bonnie Horen

- Buzz Social
- Brain Freeze tonight!

Direct Donations - Bonnie Horen

- No Update

EPI School Supply Boxes - Michelle Gossen & Jennifer Stock

- orders going home next week through june 4

Kwik Trip - Bonnie Horen

- Check came in from purchased gift cards

LaJava - Michelle Gossen

- Not doing next year

Square 1 Art - Carrie Wagner

- Continuing next year but needs a shadow

Historian - Michelle Gossen

- Yearbook coming soon

Hospitality - Lynette Keto & Candace Hoch

- Teacher appreciation meal today, lynette and candace on board to continue with hospitality next year

Parent Network - Jamie Funderburg

- Swim event went well
- Walk the plank for 4th graders coming up the 25th, anyone can come enjoy the food trucks
- Buzz social event coming up, \$10 for an hour of bowling and includes an hour in the arcade

Social Media - Stephanie Zander, Liz Riemer & Barbara Koldos

- Stephanie and Liz in for next year

New Business

[Board for next year](#)

President - Jamie Funderburg

Vice - Candace Hoch

Secretary - Sarah

Treasurer - Jessica Verhasselt

Motion to approve - Melissa Meneghini second - Jen Stock

Treasurer's Report

Expenses

4th grade party - no mischief and magic. Instead of brain freeze for ice cream, having sundae party at school

Class photos for each student

\$750 down to \$450

Arts in Education- increased the budget from \$2000 to \$2500 to include Opera for the Young and the visiting author

Book Fair - increased from \$300 to \$500 so we could go with other vendors than Uncle Mike's

Hospitality - increased from \$2500 to \$3500 Christmas meal, teacher appreciation and adding a meal at the beginning of the school year

Parent Network - increased from \$2400 to \$3500 goal of having an event every month next school year, intending to make every event free of charge in the next school year and/or giveaways

Special Projects - money not spent from previous year

Teacher Stipend - one year increase due to all new classrooms, go back to \$2400 for next year

Walk the plank - new line item \$300, and plan to continue following school years

Income

Dining to Donate - increased from \$1500 to \$2000

Huterra - decreased from \$50 to \$0

LaJava - decreased from \$500 to \$0 not doing this next year

School supply kits - decreased from \$800 to \$400

Motion to Approve - Liz Riemer, Second - Amy Thyne
Meeting Adjourned

Adjourn Meeting

Attendance:

Ann Koldeway
Jamie Funderburg
Michelle Gossen
Angie Sorenson
Emily Markovitz
Lynette Keto
Amy Thyne
Candace Hoch
Liz Riemer
Sarah
Amanda Poulos
Stephanie Zander
Melissa Meneghini
Jessica Verhasselt
Jen Stock
Whitney

Carnival Wins and Opportunities

- Traffic to Pod C - helped to spread people out, construction improvements have allowed people to spread out comfortably
- Silent Auction in Library worked out well, nice and quiet with no kids
- Flipping entrance and exit of ninja room to help with hallway congestion
- Bounce houses need a spot for shoes and have entrances to bounce houses on opposite sides
- Kids loved soda as prizes in wheel of fortune
- Ask parents to donate candy and soda as prizes, could have incentive to donate (tickets for games)
- Bounce house and photo booth to stay a bit longer so volunteers can enjoy time with families as long as the cost is the same
- We do not need as much teacher help on thursday, need them to come in on night of carnival to help relieve main PTO volunteers
- Concession ladies need breaks! Schedule breaks for them with teacher helpers
- Put water and snacks just outside of gym for the game volunteers

- Assigned time for ninja room worked well, leave as is for next year with half night of reservations and half stand in line
- Glow party addition for next year carnival
- Photo booth in gym next year, we had extra space
- Should we do a May carnival next year? Maybe mid april. When is giving tree, bay port musical
- More prizes
- Look at gym supply closet for more game ideas
- \$1400 in profit for food
- One person complained about pizza
- More volunteers needed for concessions
- Find out who Paula is reaching out to for volunteers, can we expand the list, add in the youth service league
- Can we count the people coming in with a clicker
- Learned from Giving tree event, more homeless families than you would think. Can we donate punch cards to families in need?
- Need more silent auction runners for next year, close off library entrance so winners have to enter solutionist studio to check out and exit through the library
- Online auction worked out so well, volunteers were able to bid this year
- Golden ticket - too many golden tickets and not enough gift cards, we only need 100 candy bars
- Signage for ticket sales outside for front doors and pod c, families weren't going to pod c for ticket sales, or do we put two tables at the front door for ticket sales